FLORA TOWN COUNCIL
June 1, 2026

The Flora Town Council met Monday, June 1, 2026 in the Board Room of the Flora Town Hall. Those present were; James Bishop, Tyler Jenkins, Breezy Land, Katy Smith (Commonwealth), Miriam Robeson, Cari Butcher, Julie Watkins, David Wise, Jessica Heater, Charlotte Moppin, Chris Albaugh, Rob Kauffman, Darrell Yoder, and Pam Beck - Clerk-Treasurer.

Meeting is streamed and can be viewed on line at townofflora.org.

Darrell opened the meeting with welcome.

Rob moved the previous meeting minutes from Monday, May 4, 2026 be approved as presented; Chris Seconded. Minutes approved. Claims and payroll signed.

OLD BUSINESS:

A. Commonwealth- WWTP Update- Division A & B -Katey Smith- Division A: Progress Meeting #19 is scheduled for Thursday, June 11 @ 11:00 am at the Flora Town Hall. Division A: Patterson Horth- Pay App No. 18- $245,413.00- Retainage $12,270.65= $233,142.35 due this application- Chris made a motion to approve Division A Pay App. No. 18 for $233,142.35. Rob Seconded. Motion carried. Division B: Insight Pipe- Change order No. 5- $31,240.00- Rob made a motion to approve Division B Change Order No. 5 for $31,240.00. Chris Seconded. Motion carried. Division B: Insight Pipe- Pay App. No. 9- $109,984.22- Retainage of $78,744.22= $31,240.00 due this application- Rob made a motion to approve Division B Pay App. No. 9 for $31,240.00. Chris Seconded. Motion carried.

B. Commonwealth Lead Service Line Replacement Project update- Katey Smith- Post bid documents have been submitted to SRF and post-bid approval was received on 5/18/26. We are in the process of scheduling the Pre-construction meeting with the Contractor. Contract documents have been drafted ad sent to F&K for review and approval. Upon their return, these will be sent to the Town's Attorney for review and approval prior to the Pre-Construction Meeting. The INDOT permit will be re-submitted with clarification from the Contractor on the sidewalk closure limitations. SRF emailed a comment letter regarding the Preliminary Engineering Report for this project on April 20, 2026, which has been responded to by Commonwealth on 5/4/2026.

C. Park Property- Miriam Robeson- 4th Street and 5th Street property at the Flora Park- Miriam is asking the County to quick claim deed the land they own at the Flora Park to the Town of Flora and once that is done, she is asking the Town of Flora for a 99-year lease with the County. The Town of Flora will own all of the land (property) and the County will have a 99-year lease with the Town of Flora. The Flora Town Council approved Miriam proceeds with this.

NEW BUSINESS:

A. Julie Watkins Carroll County Community Center Director- Driveway East & North of Community Center- Concerns of maintenance of 6th Street going into the Community Center and the wear and tear of the Community Centers driveway- Town will maintain the street and will also maintain the Community Centers part of the driveway that is affected by the street. Concerns of drainage issues North of the Community Center. Darrell will have our Town guys look into this.

B. Handicap parking spot- First corner of Division Street facing south- This is needed for the Beauty Bar, Pizza King, and Wagoner Dental- No parking at the first spot due to semi-trailers and the second parking spot will be the handicap one. Council agreed. To move forward we will have to do an Ordinance.

C. Climatek- Replace and install AC compressor Town Office unit for $7,549.00- Rob made a motion to approve Climatek for $7,549.00 to replace and install AC compressor. Chris Seconded. Motion carried.

D. Ordinance 2026-08- Amending Salary Ordinance 2025-02- Will Bishop wage- First Reading: Darrell moved to approve the first reading of Ordinance No. 2026-08. Chris Seconded. Motion carried. Next: Chris made a motion to suspend the rules and read by title only for the second and third readings of Ordinance No. 2026-08. Darrell Seconded. Motion carried. Second Reading: Ordinance 2026-08 Amending Ordinance 2025-02 2026 Salary Ordinance- Chris made a motion to approve the second reading of Ordinance No. 2026-08. Darrell Seconded. Motion carried. Third Reading: Ordinance 2026-08 Amending Ordinance 2025-02 2026 Salary Ordinance- Darrell made a motion to approve the third and final reading of Ordinance No. 2026-08. Chris Seconded. Motion carried.

E. Huston- Generator proposals: Flora Senior Center new generator proposal- $15,300.00. Fire Department generator relocate proposal- Total project price- $9,850.00. Install new gas line allowance $5,000.00. Town Hall & Police Station- Auto transfer switch replacement- Scope of work and quotation- Total price-$22,540.00. Water Treatment Plant- Manual transfer switch replacement- Scope of work and quotation- Total project price for a NEMA 3r MTS- $24,435.00 or Total project price for a NEMA 4x MTS- $27,935.00. Council Tabled all proposals at this time.

F. Ordinance 2026-07- An Ordinance Amending Utility permit fees and Miscellaneous fees and adopting updated Electric and Water service requirements by Town of Flora- First Reading: Rob moved to approve the first reading of Ordinance No. 2026-07. Chris Seconded. Motion carried. Next: Rob made a motion to suspend the rules and read by title only for the second and third reading of Ordinance No. 2026-07. Chris Seconded. Motion carried. Second Reading: Ordinance No.2026-07 An ordinance amending Utility permit fees and Miscellaneous fees and adopting updated Electric and Water service requirements by Town of Flora- Chris made a motion to approve the second reading of Ordinance No. 2026-07. Rob Seconded. Motion carried. Third Reading: Ordinance No.2026-07 An ordinance amending Utility permit fees and Miscellaneous fees and adopting updated Electric and Water service requirements by Town of Flora- Rob made a motion to approve the third and final reading of Ordinance No. 2026-07. Chris Seconded. Motion carried.

REPORTS:

A. Police Department –Chief James Bishop presented his report. There were 200 calls for service, 7 citations, 47 warnings. James will at CSI school/training. This is a 4-week course.

B. Fire Department – Fire Chief Tyler Jenkins reported the department had 7 fire-related call, and 21 EMS runs.

C. Plan Commission- 2 permits issued for May: Carroll Consolidated School Administration Office- New Build. Matt McIntosh-Sidewalk.

D. Park Department- New playground equipment has been installed.

E. Airport- Jack Begley absent.

F. Utility Manager/Water Foreman- Trevor absent- Trevor's report included: Street Department: Jon Carey started as summer help. All vehicles are picked up from GovDeals. Installed playground equipment at the park. Water Department: 3 water leaks. 50 calls for services. 3 water installs. Hydrant flow tests and flush hydrants. Electric Department: Had 54 calls for service. Fixed 6 streetlights. 2 power outages. Brightspeed power outage. Brightspeed working without permit. Will Bishop completed his 2nd year of Lineman school.

G. WWTP Superintendent – Randy absent- Randy report included: Continuing testing and training on some of the new equipment. Cleaned Bringhurst flow meter as needed. Monthly reports including sludge e-submitted to IDEM.

OTHER BUSINESS

1. David Wise- New build/ Garage at 603 E. Adams St.- Property sits on 2nd Street. This is an undeveloped street. David would like the Town to vacate the street in order for him to build his garage on the property. The council will look into this and make a decision next Council Meeting, July 6th.

ANNOUNCEMENTS:

1. The Town Office will be closed on Friday, July 3rd, 2026 in observance of Independence Day.
2. Flora Community Club & The Town of Flora- 4th of July Celebration- Location: Flora Town Park. Date & Time: July 4th from noon- 10 pm. Event application has been summitted.
3. The next Town Council meeting will be Monday, July 6th, 2026.
4. Flora Community Club- Carroll County 4-H Fair- July 11th- July 16th. Carnival, music, food and craft vendors. Event application has been submitted.

Chris moved to adjourn; Rob seconded; motion carried.

TOWN OF FLORA

Darrell Yoder, President

ATTEST:

Pamela J. Beck, Clerk-Treasurer

Robert Kauffman, Vice President

Chris Albaugh, Finance Chairman