FLORA TOWN COUNCIL
November 3, 2025

The Flora Town Council met Monday, November 3, 2025 in the Board Room of the Flora Town Hall. Those present were; James Bishop, Breezy Land, Randy Hoffman, Tyler Jenkins, Trevor Ayres, Kendra Linn, Darren Wells (Commonwealth), Jack Begle, Jessica Heater, Madison Kauffman, Kevin Clothier, Jill Clothier, Mimam Robeson, Amy Webster, Chris Albaugh, Rob Kauffman, Darrell Yoder, and Pam Beck - Clerk-Treasurer.

Meeting is streamed and can be viewed on line at townofflora.org.

Darrell opened the meeting with welcome.

Rob moved the previous meeting October 6, 2025 be approved as presented; Chris seconded. Minutes approved. Claims and payroll signed.

OLD BUSINESS:

A. Commonwealth- WWTP Update- Darren Wells- Division A Progress Meeting #12 is scheduled for Thursday, November 13th @ 11:00 a.m. at the Flora Town Hall. Division A-Patterson Horth Change Order #3 for $52,692.50. Chirs made a motion to approve Change Order #3 for $52,692.50. Rob seconded. Motion carried. Division A-Pay Application # 11 for $1,100,427.00. Rob made a motion to approve Division A Pay Application #11 for $1,100,427.00. Chris seconded. Motion carried. Division B- Insight Pipe Change Order #3- Rob made a motion to approve credit of $45,287 back to us for future liquidated damages at the railroad at no cost. Chris seconded. Motion carried.

B. James Bishop- Update on 911 addresses for Park streets and facilities- James presented a list of the new physical address of the park streets and facilities.

C. Budget 2026- 2nd and 3rd reading of 2026 Budget- Rob made a motion to approve the second and third and final reading of Ordinance 2025-01. Chris Seconded. Motion carried.

D. KIRPC Update- Chris Albaugh- Emily Albaugh is the new Director of KIRPC.

NEW BUSINESS:

A. Jessica Heater- Community Club- Invited the Council Members and Town employees to their Annual Meeting.

B. Miriam Robeson- 4-H Fairgrounds- A renewal of the 4-H Fairgrounds deeds and lease agreement from Flora to County to the Flora Community Club. Will work with Kendra Linn, Carroll County Commissioners, Town Council, and Mariam to come up with an agreement.

C. Holiday Schedule 2026- Rob made a motion to approve the 2026 Holiday Schedule. Chris seconded. Motion carried.

D. Council Meetings 2026- Rob made a motion to approve the 2026 Council Meetings. Chris seconded. Motion carried.

E. Monroe Twp Fire Contract- $6,000 for 2026- Rob made a motion to approve 2026 Monroe Twp. Fire Contract for $6,000. Chris seconded. Motion carried.

F. Carrollton Twp Fire Contract- $1,700 for 2026- Chris made a motion to approve 2026 Carrollton Twp Fire Contract for $1,700. Rob seconded. Motion carried.

G. Flora Senior Center Agreement Service- $2,700 for 2026- Rob made a motion to approve 2026 Flora Senior Center Agreement Service for $2,700. Chris seconded. Motion carried.

H. Flora Depot, thank you letter to the Town of Flora- Rob read.

I. Ann & Ray Sheagley thank you letter to Flora Utility workers for their prompt & capable work on Saturday, October 25, 2025- Rob read.

J. 2025-01 Resolution- 2025 Budget- Appropriation Reduction- Darrell read Resolution 2025-01 appropriations needed to reduce for the Budget year 2025 for Budget year 2026. Chris made a motion to approve Resolution 2025-01. Rob seconded. Motion carried.

REPORTS:

A. Police Department – Chief James Bishop submitted his report. There were 91 calls for service, 3 citations, 11 warnings, 0 arrests/misdemeanors, and 1 accident. Mason is at the Police Academy and due to graduate December 19, 2025. James said he will have additional patrol for power outage night, November 22. Police Department is due for a new vehicle. Council approved for James to get a new vehicle.

B. Fire Department – Fire Chief Tyler Jenkins reported the department had 12 fire-related call, and 7 EMS runs.

C. Plan Commission- 0 permits issued for October.

D. Park Department- No one present.

E. Airport- Jack Begley reported everything is going well.

F. Utility Manager/Water Foreman- Trevor's report included: Street Department: Leaf season is in full swing. Been working on alley ways. Replaced 4 trash cans for WM this month. Selling 208 Chevrolet Silverado truck (#2 truck) and 2006 Ford Expedition on GovDeals. Water Department: Several locates. 8 water leaks. 77 calls for services. Finished flushing hydrants. Electric Department: Had 104 calls for service. 1 power outages. Fixed 29 streetlights. Fixed 8 transformers.

G. WWTP Superintendent – Randy report included: Randy had CEU classes. Tyler got his CDL permit. Looking into classes right now. Monthly reports including sludge e-submitted to IDEM.

OTHER BUSINESS

1.

ANNOUNCEMENTS:

1. The Town office will be closed Tuesday, November, 11th 2025 in observance of Veterans Day.
2. The Town office will be closed Thursday, November 27th, 2025 & Friday, November 28th, 2025 in observance of Thanksgiving.
3. The next Town Council meeting will be Monday, December 1st, 2025 at 6 pm.

Rob moved to adjourn; Chris seconded; motion carried.

TOWN OF FLORA

Darrell Yoder, President

Robert Kauffman, Vice President

Chris Albaugh, Finance Chairman

ATTEST:

Pamela J. Beck, Clerk-Treasurer