FLORA TOWN COUCIL MEETING
July 7th, 2025

The Flora Town Council met Monday, July 7th, 2025 in the Board Room at 4 E. Main Street, Flora. Those present were: Trevor Ayres, Randy Hoffman, Tyler Jenkins, Mark Thomas Deborah Parsley, Matt Parsley, Randal Holmes, Scott Miller, Darrin Wells, Barbara Pearce, Kendra linn (Town Attorney), Kevin and Jill Clothier, Sean Faugan (PH), Darrell Yoder, Chris Albaugh, Robert Kauffman and Pam Beck -Clerk-Treasurer.

Darrell Yoder opened the meeting with welcome.

Rob made a motion for the minutes of previous meeting on June 2nd, 2025 be approved as written. Chris seconded. Motion approved. Claims and payroll signed.

OLD BUSINESS:

A. Commonwealth : Darren Wells went over the July update memo for the Wastewater Treatment Plant Project. The current pay applications and change orders were submitted for approval. Rob made a motion to pay the following:
Div A pay Application #7 $ 219,056.75 / **208,103.91** +10,952.84
Div B Pay Application #5 $377,322.30 /**358,456.18** +18,866.12
Div A Change Order #2 $ **4976.00**
Div B Charge Order #1 **18,801.00**
Div B Work Change Directive #3 **170,573.00**
For a total of $ 790,729.05 minus Retainage amount of $29.818.96 = $760.910.09.
Chris seconded the motion. Motion carried.

NEW BUSINESS:

A. IMPA: The 3rd quarter tracking factor was presented by Darrell Yoder. The tracking factor for the third quarter will be $00012988 and shall be charged monthly to all metered rates and represents an increase in the overall tracking factor of $0.003472. Chris made a motion to accept the 3rd quarter tracking factor. Rob seconded. Motion carried.

B. HWC Engineering -Semi-Custom Ordinances – modernize land use ordinance. A contract was submitted for $42,500 for updating ordinances and additional Zoning Map for an additional $5000 to $10,000. Rob made a motion to approve the $42,000 plus mapping not to exceed the $10,000. Chris seconded. Motion carried.

C. Flora Board of Zoning Appeals – Held a Public Hearing on June 23rd, 2025 and voted to terminate the 1988 variance that prohibits a second -floor residence above the garage at 111 E. Elizabeth Street, Flora. Rob made a motion to accept the termination of the 1988 variance and comply with the Zoning Board for a second -floor residence. Chris seconded. Motion carried.

D. Electric Transformers: Trevor indicated the need for changing purchasing and exchanging transformers. The council agreed to purchase what is needed for the Wastewater Treatment plant project and to purchase what is needed a few a time going forward.

E. Brian Johnson- Nuisance dispute-ref to N Division St. No Call/ No Show

F. E Columbia Street – Randall Holmes wanted to discuss the apartment next to him leaving the trash cans beside the apartments due to the smell and the lawn company throwing grass on his vehicles. The council suggested he talk to the law company and Darrell mentioned he would call the owner about the trash cans. The Council did explain that they have no say where trash can are located.

REPORTS:

A. Police Department: Mark went over the submitted police report. He explained the FBI are were in town interviewing residents about the house fire. Mason is doing well and moving on to the chase vehicle phase of his training.

B. Fire Department: Tyler reported 6 fire and 3 medicals runs.

C. Plan Commission- 2 permits were issued for June. Linda Payton for a fence and Kevin handy for demolition of a house.

D. Park Department: Scott reported benches are all in place. Handicap wheelchair swing is installed.

E. Airport – No one present – Darrell read a note from Jack in reference to thanking the guys for the repairs and the new gravel at the Airport.

F. Utility- Report submitted and Trevor went over the following: **Electric**- Busy with power outages, lights are done at the baseball diamond, 15 street lights have been repaired, Town of Flora sign on E State Rd 18 has been repaired.
Street- Streets were swept, asphalt patches done, downtown sidewalks repaired. **Water**- several water leaks, 2 water main breaks, hydrants were flushed.

E. Wastewater- Tyler went over submitted report. Monthly maintenance done, sewer lateral installed on vine street, the lateral at Roosevelt and E Hoop Street has been repaired.

OTHER BUSINESS: NONE

ANNOUNCEMENTS:

1. Shred day – August 2nd 9am to Noon at the Municipal Shop.

2. Next Town Council Meeting will be Monday August 4, 2025 at 6pm at Town Hall.

Rob moved to close meeting. Chris seconded. Motion carried.

TOWN OF FLORA

Darrell Yoder – President

Robert Kauffman- Vice- President

Chris Albaugh- Finance Chairman

ATTEST:

Pamela J. Beck | Clerk-Treasurer