TOWN COUNCIL
May 1, 2023

The Flora Town Council met Monday, May 1, 2023 in the Board Room of the Town Hall. Present; Susan Scholl (Comet), Atlee Oyler, Todd Trent, Kevin & Jill Clothier, Randy Hoffman, Don & Susan Shively, Bill McCarty, Marcy Robledo, Charlotte Moppin, Kendra Linn (Town Attorney), James Bishop, Emily & Chris Albaugh (K-IRPC), Gabrielle Taber, Kevin Shafer, Darrell Yoder, Vince Seward, and Pamela Beck – Clerk-Treasurer.

Darrell opened the meeting with welcome.

PUBLIC HEARING FOR CDBG APPLICATION FOR FLORA

Emily Albaugh with K-IRPC opened the Public Hearing explaining the town officials will apply to OCRA for the Community Development Block Grant (CDBG) in the amount of $50,000. The floor was opened up for questions and discussion. Residents were encouraged to express their views for what they love about the town and what they envision as priorities for the town to accomplish in the next 10-20 years. The compressive survey is available at the town office and also on line.

Rob moved the minutes of the previous meeting (August 3,2023) be approved as presented; Vince Seward seconded. Minutes approved. Claims and payroll signed.

OLD BUSINESS:

A. **Resolution 2023-04** Authorizing Application Submission and Local Match Commitment. Rob moved to accept the local match of $5560 for the Flora Comprehensive plan. Vince seconded. Motion carried.

B. **Commonwealth** -Wastewater Project Update: Gabrielle discussed the funding and design update from submitted memo. The next check-in meeting will be May 24th at the Town Office. The funding decision should be made in the July - August time frame. Vince moved to accept the Amendment to the Owner-Engineer Agreement. Rob seconded. Motion carried.

C. **Flora Community Club:** Marcy Rebledo reported on the Garden Fair and Trash to Treasurers events went well.

D. **Jackson Street Drainage:** Kevin and Jill Clothier expressed concerns once again about the drainage problem at an open lot on Jackson Street. The wastewater and water employees will re-evaluate the situation to see what the recommendation would be to correct the situation.

E. **ORDINANCE NO. 2023-02:** An Ordinance Amending Meter Deposits for Utility Service By The Town of Flora. Darrell read Ordinance No. 2023-02 with deposits as follows:
Residential Deposits Rentals:
Electric $200 Water: $75 Sewage $75 total of $350
Residential Home Owners
No Deposit Required.
Commercial Accounts:
Electric $400 Water $150 Sewage $150 total of $700
Vince moved to approve the first reading of Ordinance No. 2023-02. Rob seconded. Motion carried. Vince moved to suspend the rules and read by title only for the second and third readings. Rob seconded. Motion carried. Rob moved to approve the second reading of Ordinance 2023-02. Vince seconded Vince moved to approve the third reading of Ordinance 2023-02. Rob seconded. Motion approved.

NEW BUSINESS:

A. EDC-: Invoice for current contract period in the amount of $23,023 based on the 2020 census of 2,002 residents in Flora at a cost of $11.50 per person. Rob mentioned he would like to see a member of the EDC at a council meeting monthly or quarterly for updates. Rob moved to pay the yearly contract amount of $23,023. Vince seconded. Motion carried.

B. Flora Solar Project: Yearly Compliance Agreement discussed and signed.

C. On Call Pay The current on call rate is $50 for the week and 2 guaranteed hours of overtime has been in place since 1996. After discussion Rob moved to raise the on call pay to $100 per week. Vince seconded. Motion carried.

D. Recycle Bins: Darrell read a letter from Lisa Eikenberry the Manager of the Sr Apartments. The letter is requesting a fence between the bins and the grass area by the apartments. Recycled items blow over to the grass area and residents are throwing glass bottles etc. into the grass area, due to they are not suppose to be put in bins. Kevin Shafer will get estimates.

REPORTS:

A. **Police Report**: Chief Bishop went over the submitted report. The Every 15 minute program was done at the Carroll Jr-Sr High School Chief Bishop and Officer Catron were involved in the program

B. **Plan Commission** – Issued six building permits in April- Keith Wilson-portable ramp. Joseph McCain – sidewalk. Brian Beaver – fence and porch. Scott Sisson -Shed. Kathy Ehrman- fence. James Harris – sidewalk.

C. **Fire Department** – Todd Trent reported 5 fire and 1 medical runs for the month. The firefighters participated in The Every 15 minute program. The annual breakfast is May 6th at the fire station. The Council agreed for Todd to obtain 2 quotes to replace the North and West service entrance doors at 27 W Main Street.

D. **Parks Department** – Park Arch quotes received from Pioneer Restoration LLC for $2800 and JMS for $8400. Don Shively with the Flora Lions Club told the council the club is willing to apply for a grant to help with the cost to repair and restore the arch. Rob moved to accept the quote from Pioneer Restoration LLC and the offer from the Lions Club if a grant is awarded. Vince seconded. Motion carried. Vince received a list from a resident about several items that needs attention at the park and passed it on to Atlee. Michelle Cox submitted a letter in reference to a fence for players safety at the T-Ball diamond. She received a quote for $620.86 from On Deck Sports. Vince moved to accept the quote of $620.86. Rob seconded. Motion carried. The Park Committee meeting minutes from April 26th were read. The second water mister needs to be installed , suggestions are over by soccer fields and walking trail.

E. **Airport** – No one present.

F. **Utility Manager/Water Superintendent** – Kevin went over submitted monthly report. Kevin has obtained 3 quotes to install an electric Advanced Meter Infrastructure. IMPA. Nighthawk and EJP submitted quotes. He recommended the IMPA quote for $354,000 with a $10,111 yearly software support fee. The ARP money received will be used for the purchase of the meters. The project will not be started for six to nine months due to equipment shortages. Rob moved to accept the IMPA quote of $354,000 with additional fees of 10,111 yearly for 7 years. Vince seconded. Motion carried.

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REPORTS CONTINUED

G. WWT Superintendent – Bill went over the submitted report.

OTHER BUSINESS

1. Paint Sprayer needs replaced. Quotes will be obtained and discussed at another meeting.

ANNOUNCEMENTS:

1. 2023 Spring Trash Pick-Up Saturday May 13th starting at 7am.
2. Town Office will be closed Monday May 29th in observance of Memorial Day.
3. House Hold Hazardous Waste drop off is June 3rd at Municipal shop.
4. The next Town Council Meeting is Monday June 5th, 2023

Vince moved to adjourn. Rob seconded. Motion carried.

TOWN OF FLORA

Darrell Yoder, President

Rob Kauffman, Vice President

Vincent A. Seward, Finance Chairman

ATTEST:

Pamela J. Beck, Clerk-Treasurer