TOWN COUNCIL
February 6, 2023

The Flora Town Council met Monday, February 6, 2023 in the Board Room of the Flora Town Hall. Those present were; Cory Mahan, Kevin Shafer, Todd Trent (Fire Chief), Charlotte Hicks, James Bishop (Town Marshall), Steve Catron, Kendra Linn (Town Attorney), Susan Scholl (Comet), Gabrielle Taber (Commonwealth), Julia Leahy, Maddie Kauffman, Chris Albaugh, Emily Albaugh, Michael Gurnick, Laurie Brower, Bret Mills, Jack Bagely, Atlee Oyler, Bob McKnight, Marcy Robledo, Darrell Yoder, Rob Kauffman, Vince Seward and Pamela Beck, Clerk-Treasurer.

Darrell Yoder opened the meeting with welcome. Rob moved the minutes of the previous meeting (January 9, 2023) be approved as presented; Vince seconded. Motion approved. Claims and payroll signed.

OLD BUSINESS:

A. Commonwealth: Gabrielle reported on the update for Wastewater Project and the due dates for the Design plans. Rob moved to authorize Commonwealth to move forward on the final design for the Wastewater Treatment Plant. Vince seconded. Motion carried. Rob moved to have Commonwealth work with Baker Tilly on the asset management plan. Vince seconded. Motion carried.

B. Appointments, Commissions and Committees: Bob McKnight volunteered to fill the open seat on the park and Recreation Committee with an expiration of 12/31/2025. Laurie Brower volunteered to complete the unexpired term on the on the Economic Development Board with an expiration date of 12/31/23. The Public Library seat is still open at this time.

C. Jake Brake Signs- Michael Gurnick thanked the Council for installing signs on State Road 18 East and West of Town. He also would like to see signs on St Rd 75 covering the North and South as well. Council will consider the request.

NEW BUSINESS:

A. K-IRPC: Emily Albaugh presented Town of Flora Comprehensive Plan. The Local Match, Public and Council Participation, Community letters, Consultant Selection and Key Dates were discussed. Vince moved to request the maximum grant amount available with a match of $5,560 for a possible grant total of $55,560. Rob seconded. Motion carried. The Town is not eligible for a Blight Grant until July of 2026.

B Carroll County Chamber: Julia Leahy and Madison Kauffman discussed the schedule of events for the 2023 year. The Council reviewed the annual dues invoice in the amount of $3000 with a room rental discount for $1000 for a total of $2000 per year. Vince moved to pay the annual dues. Rob seconded. Motion carried. Julia mention the State of the City, Towns and County evert will be April 14 and requested an official speak on the behalf of the town.

C. Haley's Lock, Safe and Key the Council reviewed a quote to fix the Town office doors in the amount of $6667.90 at 4 E Main Steet. Vince moved to repair the doors. Rob seconded. Motion carried.

D. Little Fawn: The council reviewed a quote in the amount of $577.39 for materials to cover the windows at the Town's building at the corner of N. Center and Walnut Street. The Town employees will provide the labor. Rob moved to accept the bid to cover the windows. Vince seconded. Motion carried.

E. AIM 2023 Dues: The Council discussed the annual dues in the amount if $1832 and adding an additional contribution of $1000 as in the past for a total of $2832. Rob moved to pay the $2832. Vince seconded. Motion carried.

REPORTS:

A. Police Department: Town Marshall James Bishop reviewed his written report. Report indicated: 7 Misdemeanor Arrests; 2 Felony;15 Citations; 80 Warnings; 100 CFS; and 4 accident investigations. The Police department signed a contract with Lexipol to utilize resources of more than 170 state-specific policies to help ensure consistent response to request for assistance. The old police Impala will be posted on the government online auction site.

B. Fire Department: Fire Chief Todd Trent reported for the month of January activity with 9 medical runs, 5 fire runs. A live wire training thru Carroll White REMC will be held in Flora in April and all county first responders are invited to participate.

C. Plan Commission: 1 Building Permit was issued in January for a sidewalk to Denise Gonzalez

D. Airport: Jack Begley reported the 2023 Airport meetings are all set and repairs will start in the spring.

E. Park Department: Atlee reported he is still repairing and painting picnic tables. The new mower has been delivered and the gator should be delivered sometime in April. The Town employees have removed 4 damaged trees in the park. A quote from Todal Fencing was reviewed in the amount of $1326.75 to install a cable fence on the north side of the soccer field.

F. Utility Manager/Water Superintendent: Kevin reviewed his written report. Street Workers have done a great job of snow removal. A new paint sprayer will need to be purchased for street stripping and curbs. Kevin is securing bids for electric and electric/ water meter reading systems. Nick, Trevor and Will recently attended an all-day class for the water department.

G WWT Superintendent: no one present. Darrell read the submitted written report

OTHER BUSINESS:

1. Marcy Robledo introduced herself as the new Community Club Executive Director.
2. Special Meeting will be February 16th to annex real estate at the east edge of town.

ANNOUNCEMENTS:

1. Town Offices closed Monday, February 20, 2023 for President's Day
2. Next meeting will be March 6th, 2023 at 6:00 pm.

Rob moved to adjourn. Vince seconded; motion carried.

TOWN OF FLORA

Darrell Yoder, President

Robert Kauffman, Vice President

Vincent A. Seward, Finance Chairman

ATTEST:

Pamela J. Beck, Clerk-Treasurer