

TOWN COUNCIL
December 6, 2021

The Flora Town Council met Monday, December 6, 2021 in the Board Room at 4 E Main Street, Flora. Those present were; Todd Trent, Bill McCarty, Kevin Shafer, Cory Mahan- (Ace Engineering) Susan Scholl-(Comet), Kendra Linn (Town Attorney), Charlotte Moppin, Pam Beck, Atlee Oyler, Gabrielle Biciunas (Commonwealth), James Bishop (Town Marshal), Darrell Yoder, Vince Seward, Robert Kauffman, and Clerk Treasurer, Joretta Tinsman.

Vince opened meeting with welcome.

Rob moved the minutes of previous meetings on November 1st and November 17th, 2021 be approved as presented. Darrell seconded. Motion approved. Claims and Payroll signed.

OLD BUSINESS:

- A. Recycle Truck- Sealed Bid opened in the amount of \$1000 from Clinton County Disposal. Rob moved to accept the \$1000 bid. Darrell seconded. Approved.
- B. Commonwealth - Gabrielle gave monthly update report for the Waste Water Treatment Plant Project.

NEW BUSINESS:

- A. Appointments, Commissions and Committees- Term expires 12-31-21
Plan Commission: Tomas Kressley
Board of Zoning Appeals: Janice Marvin and Gerald Clingenpeel.
Park and Recreation: Josh Ayres, Brook Miller, still 1 vacant seat.
Economic Development: Joe Moss- Joe agreed to serve another term.
Aviation: Debbie Lowe- Debbie agreed to serve another term.
Emergency Management Rep.: James Bishop will replace Josh Disinger.
- B. K-IRPC- Board Appointment- Chris Albaugh agreed to serve another year.
- C. Senior Center Agreement with Monroe Twp.- Vince read the agreement. The agreement for \$5,400.00 is the same as last year. Darrell moved to accept the agreement. Rob seconded. Approved
- D. Monroe Twp. Fire Agreement- Vince read the agreement. The agreement for \$6,000.00 is the same as last year. Rob moved to accept the agreement. Darrell seconded. Approved.
- E. Carrollton Twp. Fire Agreement- Vince read the agreement. The agreement amount of \$1,700.00 is the same as last year. Darrell moved to accept the agreement. Rob seconded. Approved.
- F. Baker Tilly- Tracking Factor- 1st Quarter 2022 tracking factor will be \$0.005057 and shall be charged monthly to all metered rates. This represents an increase in the overall tracking factor of \$0.002493. Darrell moved to approve the 1st Quarter tracking factor. Rob seconded. Approved.
- G. TTG- Quotes for Utility Shop mower and Park Gator. Council discussed the park gator trade for the difference of \$3,840.00. Rob moved to trade the park gator. Darrell seconded. Approved.
Council discussed the Utility mower trade quote of \$2,800.00. Darrell moved to trade the utility mower. Rob seconded. Approved
- H. HR Unlimited Resources- Consulting Proposal to update the Town Personnel Policy & Procedure Manual. Council discussed and decided the policy needs updated. HR Unlimited wrote our current policy. Darrell moved to approve the quote of \$4,500.00. Rob seconded. Approved.
- I. 2022 Holiday Schedule- Council discussed and approved.
- J. 2022 Town Council Meetings. Council discussed and approved.

Town Council Meeting ~ December 6, 2021 Page 2**REPORTS:**

- A. Police Department: Town Marshal James Bishop submitted and reviewed his December written report. There were 2 Misdemeanor arrests, 3 Felony arrests, 13 Warnings, 87 Calls for Service, 4 Accidents, and 2 Warrants served. Due to staffing shortages, Marshal Bishop submitted a request for himself and Sargeant Mark Thomas to be paid unused vacation and personal days for 2021. Rob moved to pay the days out. Darrell seconded. Approved.
- B. Plan Commission – There was 1 permit issued in December ~ Bret Robertson- demo of garage.
- C. Fire Department – Todd Trent reported 11 calls for service and 3 medical runs. Todd said 2 new firefighters have joined the department, Wade Peters and Jason Dunning.
- D. Park Department – Atlee Oyler reported the buildings are full of storage for the season.
- E. Airport – No One Present/ No Report
- F. Utility Manager/Water Foreman – Kevin reported: **Street Dept:** Last day to pick up leaves will be 12/17. **Water Dept:** 1 leak at the park, park water is off, and meter reading went well, still in need of a new meter reading system. **Elec Dept:** Worked on Christmas decorations, trimming trees, depot flag pole light installed, house fire-service removed, installed 2 new services for businesses. Would like to have something done on the electric meter side of the radio read system, we have to install manual read meters at this point.
- G. WWT Foreman – Bill McCarty reported: Routine Maintenance and repairs. Bill indicated Brian Beaver has not replaced his sewer. Kendra (Town Attorney) was instructed by the Council to send a final letter with the intent of charging a \$25 fee per day for non-compliance.

OTHER BUSINESS:

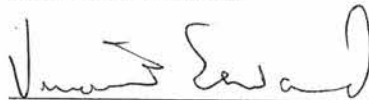
Rob thanked the staff for the Fund Raiser for employee Greg Barnes.

ANNOUNCEMENTS:

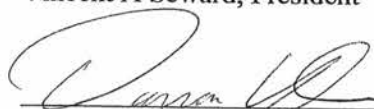
1. Office closed Thursday Dec 23rd and Friday Dec 24th for the Christmas Holiday.
2. Office closed Friday Dec 31st for New Year's Day
3. Next Meeting will be January 10th, 2022.

Darrell made a motion to adjourn, Rob seconded; motion approved.

TOWN OF FLORA



Vincent A Seward, President

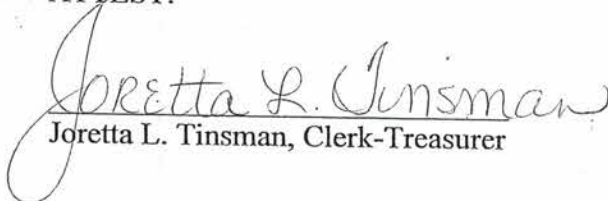


Darrell Yoder, Vice-President



Rob Kauffman, Finance Chairman

ATTEST:



Joretta L. Tinsman, Clerk-Treasurer

